

# HR Management Consulting



If you want to understand more,  
Book an Appointment with us,  
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## HUMAN RESOURCES CONSULTING & OUTSOURCING WITH KFA FOR MEASURABLE RESULTS

Keeping up with the changes in the workplace environment, employment law and compliance, retaining best talent along side working towards achieving Organization's Goals can be Challenging. Outsource your human resource challenges to us who will understand the issues and can get the things done.

### WHAT ARE THE CHALLENGES?

1. Are we appointing qualified, talented, and experienced candidates?
2. Are our employees procedures and policies well documented and communicated to our staff?
3. Are we concerned that our Company is not in compliance with the latest Labor laws?
4. Do we find ourselves frustrated by excessive workload and untrained employees?
5. Does our employee handbook communicate our Company's culture, philosophy, expectations and key policies?

KFA Consulting can provide strategic support to serve your specific HR needs. We completely customize our services to address your business's needs, implementing those initiatives that will bring good return on your investment.

Outsourcing your human resource services allows you to focus on your core business by reducing the burdens and complexities that surround workers and their issues.

***KFA is contributing though Training, Education and Consulting Initiatives since July 2001 AD.***



## HR CONSULTING SERVICES THAT DRIVE VALUE TO YOUR BUSINESS

1. HR system Diagnosis & Review & Formulation of HR Policy as per the Labor Act of 2075 consisting of all the variables of HR Policy, few are listed below:

- Develop performance management system
- Recruiting, pre-employment assessments and interviews
- Employee on-boarding/Employee Orientation
- Workforce Planning (Right Person at the Right Job)
- Time & Attendance Solution
- Leave Management
- Compensation planning and strategy
- Talent planning & retention strategy/ Career Planning
- Succession Planning & Grooming
- Supervisory training and consultation
- Implement best HR practices
- Regulatory legal compliance
- Management and leadership training programs
- Behavioral Workshops

2. Management of HR Department with on site deputation of HR Manager. KFA Consulting can provide you with the right HR resources in the right amount of time without you having to worry about attracting, retaining, or developing them. KFA will be responsible to run the HR department with following deliverables:

1. Implementation of HR Policy
2. Develop & Finalize Job Description of each role defined in the Organization structure.
3. Finalize Job Score Card with parameters & objectives.
4. Assisting functional and department heads in their recruitment, selection, performance management, and succession planning.
5. Play advisory roles to senior management on legal issues of labor act
6. Implementation of HRIS, Leave, and Payroll Management
7. HR Administration and documentation.
8. Impart counseling & mentoring sessions through **Management Development Programs**
9. Ensures employees' wellbeing, health and safety.

*Therefore We're a Consulting Firm with a difference! We've helped numerous business houses and corporates achieve tremendous results.*